

**Twin Cities Bicycling Club
Board Meeting Minutes
January 6, 2009**

Present: Mary Derks, Patt Seleen, Garry Glubka, Richard Franco, Lisa Austin, Jack Uttermark, Laurie Holm, Kelly Hazel, Cindy Hanson

Absent: None

Also Present: Phil Doi, Pete Hawkins, Tony Stifter, Doug Nelson, Mike Beadles, Paul Frenz, Mark Stasson (professor at Metropolitan State University), Kellie Cecil-Medina (student at Metropolitan State University)

MINUTES: The minutes of the December 30th board planning meeting were approved without further changes.

MESSAGE BOARDS: Jack Uttermark and Phil Doi presented the message board options. Jack presented a list of several basic requirements (listed on the criteria list attached to these minutes), Moderation was discussed. For now, the board would like the message boards to continue to be unmoderated for message content and membership.

Unfortunately, the projector brought to the meeting was not functional and the message boards were not able to be demonstrated for the board. Message boards reviewed were phpBB, ProBoards, and Multiply.

PhpBB is part of our website package and is open source software with little support available. A paid version is available without advertising. It is a mature system used in over 2 million installations.

ProBoards is the message software recommended by our resource at MAPS. It hosts close to 3 million installations. They have multiple, redundant servers and backup capabilities (phpBB does not).

Multiply is a more progressive software, allowing posting of photos and files, the creation of personal pages, and functions like Live Chat. Multiply would require the invitation of all members.

The need to invite members was considered too cumbersome, disqualifying Multiply from consideration. Social networking is considered a desirable function, but does not need to be part of the message boards (Facebook or My Space). Phil Doi will further research phpBB and ProBoards to determine future planned innovations and the potential to integrate TCBC advertising into the boards. Mary Derks will talk with Phil in 1-2 weeks to discuss his findings.

ACCIDENT SURVEY PRESENTATION: Kellie Cecil-Medina, from the Metropolitan State University Quantitative Research Class taught by Mark Stasson, presented the results of the TCBC accident survey to the board. 118 people responded to the survey, with 102 valid responses. 52% of the respondents were not on TCBC sponsored rides. Kellie will write a TCBC newsletter article detailing their findings. A copy of the presentation is attached to the meeting minutes.

POLICIES AND PROCEDURES: Mary Derks handed out a list to each board member of the policies and procedures they are overseeing. We will be uploading the files containing the policies and procedures to the TCBC Board Yahoo Group. Board members will review the policies under their watch and ensure every position has a back up. Board members will also check for key dates, entering the key dates (dates critical for board oversight) into the Yahoo calendar on the TCBC Board Yahoo Group site. The box "Send a Reminder" should be checked. Board members are to complete this by the next board meeting on February 3rd.

ANNUAL BANQUET: The TCBC Annual Banquet will be on January 16th. Pete Hawkins will present the ride leader awards. Jack Uttermark will present rider leaders by number of rides. Doug Nelson will present the ride statistics. Patt Seleen will work on the banquet program. Cindy Hanson will bring a projector to the banquet.

BUSINESS PLAN RESPONSIBILITIES: Mary Derks split the board members into three groups, each overseeing two areas of responsibility. Groups will meet for the first half hour of the board meeting.

Finance/Ops and Leadership
Mary Derks, Cindy Hanson, Kelly Hazel

Safety and Membership
Jack Uttermark, Garry Glubka, Patt Seleen,

Communications/Outreach
Lisa Austin, Laurie Holm, Richard Franco

SAFETY: Ice is treacherous this time of year. A TCBC member fell on ice on a ride and bruised her shoulder.

NEWSLETTER: Doug Nelson overcame his computer problems and put the newsletter together in only 28 hours. Steve Scott went above and beyond the call of duty in helping Doug get a new computer and get it up and running.

RECOGNITION CORNER: The board will address recognition again at the February board meeting for the March newsletter. Emphasis will be on recognizing people in the general membership who have performed above and beyond the call of duty. A call for recognition suggestions will be added to the TCBC announcements and printed as a short article in the March newsletter. Lisa Austin suggested that incentives (gift certificates, etc.) could be given to top performers each month.

SNMAC BIKE REPRESENTATIVE: Interviews will be done this Friday. Three people are finalists for the position, including two TCBC members.

OUTREACH: The LAB conference is March 10-13 in Washington DC. TCBC should send a representative to the conference. Several people are potentially interested. They will get in touch with Pete Hawkins before the end of January. The registration deadline is February 7th.

Respectfully submitted,

Laurie Holm
TCBC Secretary