

**Twin Cities Bicycling Club
Board Meeting Minutes
December 15th, 2009**

Present: Patt Seleen, Richard Franco, Laurie Holm, Tom Melcher, Garry Glubka, Lisa Anderson, George Hagemann, Jack Uttermark

Also Present: Pete Hawkins, Tony Stifter, Paul Arsenault, Scott Larson, Steve Scott, Mary Derks, Jim Pederson

Absent: Cindy Hanson

NOVEMBER 17TH MEETING MINUTES: The Board reviewed the minutes from the November 17th meeting. A MOTION to approve the minutes was made by Tom Melcher and seconded by Garry Glubka. The minutes were approved with minor changes.

OCTOBER 13TH MEETING MINUTES: The Board reviewed the minutes from the October 13th meeting with bylaw changes. A MOTION to approve the minutes was made by Richard Franco, and seconded by George Hagemann. The minutes were approved with no further changes.

TREASURER'S REPORT: The major expense in November was food for the Annual Meeting. So far, \$450 has been donated to the Herb Schultz Memorial Fund. Pam Engelbretson is making a quilt that she would like to donate to the club with the proceeds going to the Herb Schultz Memorial Fund.

TAX REPORT: Paul Arsenault presented the 2008 TCBC income tax form 990-EZ to the Board. He recommended review of the Statement of Program Service Accomplishments for next year. He also recommended mentioning the pending bylaw changes on next year's form. The club also files a 990-T to account for advertising revenue. Patt Seleen signed the tax forms as presented. Paul mentioned that the tax forms are public record and copies need to be provided to anyone who requests a copy.

MEMBERSHIP DATABASE: Mary Derks and Scott Larson gave a presentation to the board covering the current status of the membership database. Out of approximately 1400 "household" members, all but 139 have been individually accounted for in the new system. Currently, the old system and the new system are running concurrently. A Join Us page has been developed to link into the new database and enable new members and renewals. The committee compiled a FAQ that was sent out to board members prior to the meeting and is posted on the TCBC website.

Postcards will still be sent to expiring members prior to their membership expiration dates. It has not yet been determined when TCBC may switch to electronic notification. We are able to run a report checking membership status on ride leaders thus minimizing risks to the club. The system will also be able to run reports on new members that Garry Glubka can use to send out new member packets. The volunteer tracking portion of the system is in development but is not yet ready to go live. The committee is beginning to look into expanding the database to capture mileage statistics.

Outstanding items include developing a process to enable the newsletter mailings for Ironman. The membership committee has worked hard on developing and testing the system, which has involved a large amount of work. Kristi Linder, Kate Kovar and Jim

Pederson have invested a lot of effort into testing the system. Scott Larson has been heavily involved with system set up and database clean-up. Cindy Hanson completed much of the communications needed during development. Peter Fisher has completed most of the technical documentation. Mike Beadles and Kathleen at MAP have also been excellent resources throughout the process.

Waiver forms will not be provided at the banquet to encourage electronic renewal. All members will be asked to sign a waiver via an email sent after they have set up their account in the new database and will be asked to sign another waiver when they next renew their membership. The board will begin reviewing membership reports once the system is up and running.

NEWSLETTER: The January/February newsletter is almost completed and should go to the printer tomorrow morning. The newsletter includes some excellent tributes to Herb Schultz. Paul Frenz submitted TCBC newsletters to the LAB newsletter contest. We should hear the results sometime in January.

LAB NATIONAL BIKE SUMMIT: Patt Seleen, Richard Franco, and Paul Frenz have expressed interest in attending the bike summit on TCBC's behalf. TCBC will reimburse registration fees and lodging for the participants, the participants will be responsible for transportation and meals.

ANNUAL BANQUET: Patt Seleen and Paul Frenz have been researching possible volunteer and ride leader gifts. A few possibilities were discussed during the meeting

WATERMELON COMMITTEE: Three people have been recruited for the 2010 committee.

MEMBER SURVEY REPORT: Preliminary results of the survey will be available for review at the board retreat.

BOARD RETREAT: The retreat will be at the Midland Hills County Club.

A MOTION was made to adjourn the meeting at 8:55 pm by George Hagemann and seconded by Richard Franco. The meeting was adjourned at 8:55 pm.

Respectfully submitted,

Laurie Holm
TCBC Secretary